

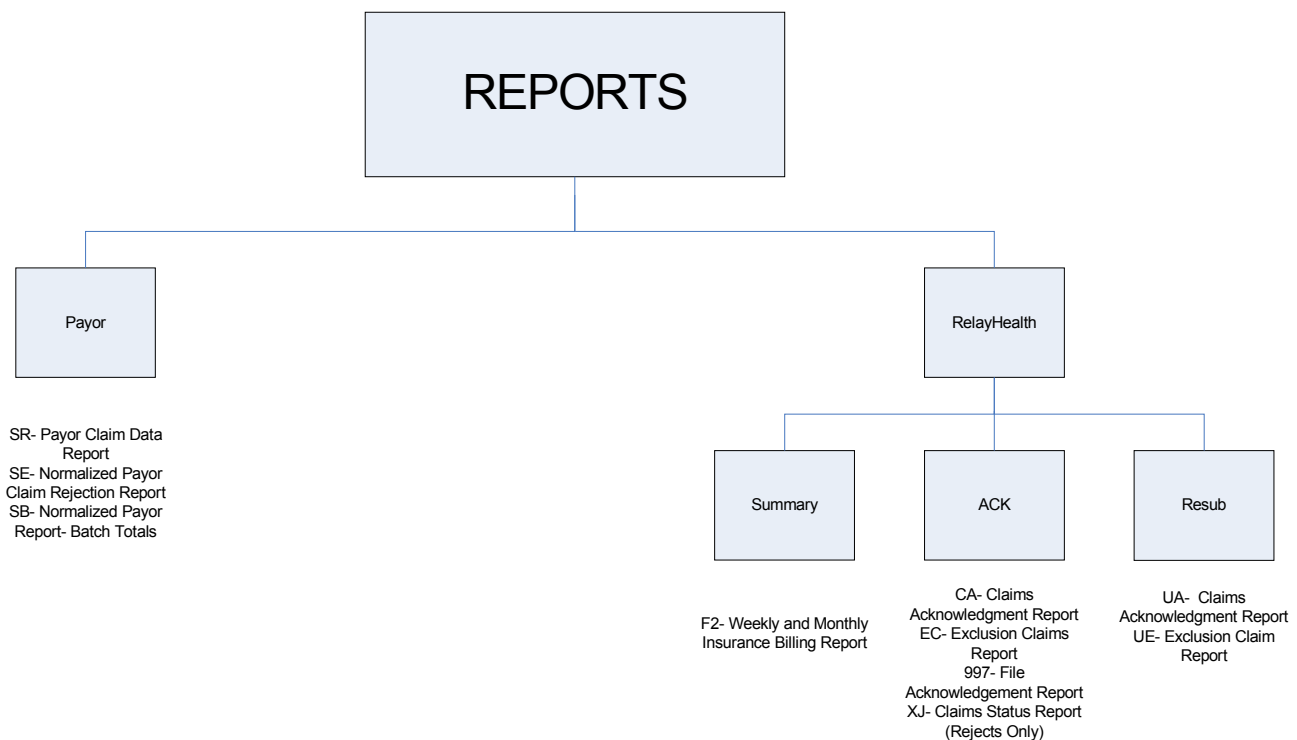


# RelayHealth Reports

## Medisoft and Lytec

## RelayHealth Reports Folder

When a customer is transmitting Electronic Claims, a directory is created inside the customer's data directory. This directory is typically called the name of the direct claims module (for example NHIC). Contained in this directory are folders named EMC, ERA, EOB, etc. These folders are used to store claim files, TCH files, ERAs, etc. With the introduction of the RelayHealth Module a new folder is going to be created called, Reports. The Reports folder is going to be used to store all of the Reports that a customer will receive from RelayHealth. The Reports folder will have to sub-directories called, Payer and RelayHealth. The Payer folder will be used to store all Reports that come from the payer.



### Report Naming Convention

The DBQ reports have a 2-letter prefix that indicates the report type, followed by the submitter id (or old Exchange billing ID for migrated customers). The filename extension consists of 2 alphanumeric characters which indicate where the file relates back to a particular transmission within the series.

Reports:

AANNNNNN.XXZ

- A=type of file/report
- N=6 numeric submitter ID
- X=incrementing 2 char ext
- Z=indicates that the file is compressed

The name or acronym of TSH appears on many RelayHealth reports. This refers to the legacy name of our Clearinghouse, Transaction Solutions Hub.

Reports are best viewed in fixed-width font such as courier.

## **Recommended approach to Clearinghouse Reports.**

The best way to utilize Clearinghouse reports is to balance the number of claims sent against the number of claims reported in the CA and EC reports and, if ever a difference, first refer to the XJ (277), then to the XA (997) for errors and rejections.

## **Clearinghouse Reports/Files**

### ***ACK Folder***

#### **Level I Edits:**

- High level to verify that an ANSI file is syntactically correct.
- If transaction does not pass the level I edits, the claims will reject at either the transaction set or file level.
- Resource is available on the Collaboration Compass:  
([www.collaborationcompass.com](http://www.collaborationcompass.com) / Support / Documentation / RelayHealth Reference Guide / Level I Exclusion Messages)

## XA Report- 997 File Acknowledgement Report

- Frequency: Same day as transmission
- Documents if the file transmission to RelayHealth was success or failed.

Files in the format “XA<Submitter ID>.aa” (XA Files) are 997 acknowledgment reports, also known as first-level edits. These reports deal with whether the file as a whole was processed or unprocessed. It is critical that this 997 be interpreted, not simply downloaded—if it fails at this point, the customer will not receive Acceptance or Exclusion reports and will have no awareness that the file could not be processed & why.

```
ISA*00*          *00*          *ZZ*CLAIMSCH      *ZZ*999999      *070728*1249*U*00401*128775486*0*P*
TA1*167892098*060728*1032*A*000~
GS*FA*ECGCLAIMS*P999999*20060728*1249*000000001*X*004010~
ST*997*000001~
AK1*HC*209~
AK2*837*0001~
AK3*SEB*022437*2000B*8~
AK4*10**3~
AK3*SEB*022484*2000B*8~
AK4*10**3~
AK5*R*5~
AK9*P*1*000001*000000~
SE*0000000010*000001~
GE*000001*000000001~
IEA*00001*128775486~
```

## Level II Edits:

All claims that make it through the 997 level will then be edited using the 277 transaction in which semantic edits are performed and claims are rejected at the claim level. The 277 data file will list both the accepted and rejected claims. These will be passed back in files named with “XJ<Submitter ID>.aa”.

## XJ report- Front End Level II Edits (277 Claims Status Report)

- Frequency: Reported Received as it is generated by RelayHealth
- Contain only the rejected claim information

## Level III edits:

Claims will process through Level III edits, which means that the claims will process through both the standard and payor specific edits.

### Resources Available:

Payor Edits tool:

- [www.collaborationcompass.com / Support / Payor / Payor Edits](http://www.collaborationcompass.com/Support/Payor/PayorEdits)

Standard Edits:

- [www.collaborationcompass.com / Support / Documentation / RelayHealth Reference Guide / Level II Exclusion Messages / ASC X12N V.4010 - Professional \(or Institutional\)](http://www.collaborationcompass.com/Support/Documentation/RelayHealthReferenceGuide/LevelIIExclusionMessages/ASCX12NV.4010-Professional(orInstitutional))

On both the Claims Acknowledgement and Exclusion Claims reports, it provides a summary of the claims processed. The claim totals are broken down by payor and documents the number of claims that were accepted and excluded, as well as the corresponding dollar amount.

## Claims Acknowledgement Report (CA Report)

- Frequency: Reported Received as it is generated by RelayHealth
- This report documents all claims that went through the level 3 edit process.

The report will document how the information was distributed to the payor using the D/C column, E/F column and S/C column.

- D/C column documents how the claim was distributed  
Most Common are:
  - A, Claim accepted and transmitted to payor electronically
  - B, Claim sent to payor via paper
  - E, Claim returned to submitter via EMF (print image)
- E/F column documents that the claim receive errors  
Code will equal an E, indicating that the claim excluded at RelayHealth and will not be forwarded onto the payor.
- S/C column documents supplemental or additional claims.  
This applies to printed paper claims if the line item exceeds:
  - 6 lines for Professional claims

- 23 line items for Institutional claims

| CLAIMS ACKNOWLEDGMENT REPORT      |          |               |                     |              |           | PAGE:      |
|-----------------------------------|----------|---------------|---------------------|--------------|-----------|------------|
| 1                                 |          |               |                     |              |           |            |
| CPI651.01                         |          |               |                     |              |           |            |
| PROCESSING DATE: MM/DD/CCYY       |          |               |                     |              |           | 12/02/2004 |
| 09:10:53                          |          |               |                     |              |           |            |
| *****                             |          |               |                     |              |           |            |
| ***                               |          |               |                     |              |           |            |
| 009999-ABC CLINIC                 |          |               | CLAIM BILLING DATE: |              |           |            |
| MM/DD/CCYY                        |          |               |                     |              |           |            |
| 999999-ABC CLINIC, INC.           |          |               |                     |              |           |            |
| *****                             |          |               |                     |              |           |            |
| ***                               |          |               |                     |              |           |            |
| PATIENT / CLAIM                   |          | PATIENT NAME  |                     | CLAIM        | CLAIM     | DES        |
| ID NUMBER                         |          | LAST          | FIRST               | MI FROM DATE | AMOUNT    | C F        |
| C                                 |          |               |                     |              |           |            |
| *****                             |          |               |                     |              |           |            |
| *****                             |          |               |                     |              |           |            |
| ***                               |          |               |                     |              |           |            |
| ANTHEM BLUE CROSS BLUE SHIELD     |          |               | CPID: 1549CO        |              |           |            |
| 12345678919999                    | WHITE    | CAROL         |                     | MM/DD/CCYY   | 438.00    | A          |
| TSH CLAIM ID: 9999930000001999999 |          | CLAIM ID: N/A |                     |              |           |            |
| TOTALS FOR CPID 1549CO:           |          |               | 1                   |              | 438.00    |            |
| 0                                 | MEDICAID |               | CPID: 5510WI        |              |           |            |
| 1110987659999                     | SMITH    | TIM           |                     | MM/DD/CCYY   | 750.00    | E E        |
| TSH CLAIM ID: 9999930000002999999 |          | CLAIM ID: N/A |                     |              |           |            |
| TOTALS FOR CPID 5510WI:           |          |               | 1                   |              | 750.00    |            |
| 0                                 | MEDICARE |               | CPID: 1509          |              |           |            |
| 14131211109999                    | JOHNSON  | CRAIG         |                     | MM/DD/CCYY   | 11,450.00 | E E        |
| TSH CLAIM ID: 9999930000003999999 |          | CLAIM ID: N/A |                     |              |           |            |
| 1122334459999                     | JONES    | CARL          |                     | MM/DD/CCYY   | 155.00    | A          |
| TSH CLAIM ID: 9999930000004999999 |          | CLAIM ID: N/A |                     |              |           |            |
| TOTALS FOR CPID 1509              |          |               | 2                   |              | 11,605.00 |            |
| 0                                 | *****    |               |                     |              |           |            |
| ***                               |          |               |                     |              |           |            |
| CPID 1549CO:                      | ACCEPTED |               | 1                   |              | 438.00    |            |
| 0                                 | EXCLUDED |               | 1                   |              | 0.00      |            |
| 0                                 |          |               |                     |              |           |            |
| CPID 1509                         | ACCEPTED |               | 1                   |              | 155.00    |            |
| 0                                 | EXCLUDED |               | 1                   |              | 11,450.00 |            |
| 0                                 |          |               |                     |              |           |            |
| CPID 5510WI:                      | ACCEPTED |               | 0                   |              | 0.00      |            |
| 0                                 | EXCLUDED |               | 1                   |              | 750.00    |            |
| 0                                 |          |               |                     |              |           |            |

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999999 TOTALS:

ACCEPTED1593.000

EXCLUDED312,200.000

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TOTAL-INPUT412,793.000

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(A)ELECTRONIC TO PAYER2+0=2

(E) PAPER CLAIM-MAILBOX2+0=

2

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TOTAL OUTPUT4+0=4

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"D/C" (7TH COLUMN) IS THE DISTRIBUTION CODE COLUMN. THIS CODE WILL INDICATE HOW THE CLAIM IS DISTRIBUTED. POSSIBLE VALUES ARE:

A = ELECTRONIC TO PAYERC = PATIENT-DIRECTE = PAPER CLAIM-MAILBOX

B = CARRIER-DIRECTD = ELECTRONIC TO PAYER(2)F = PAPER CLAIM-HARDCOPY

"E/F" (8TH COLUMN) IS THE ERROR FLAG COLUMN. POSSIBLE VALUES ARE:

E = \*\*ERROR\*\* FAILED EDIT WOULD NOT ALLOW CLAIM TO BE FORWARDED TO CARRIER

W = \*\*WARNING\*\* (NOT CURRENTLY USED)

"S/C" (9TH COLUMN) IS THE SUPPLEMENTAL CLAIMS COLUMN. AN ADDITIONAL CLAIM CHARGE WILL BE APPLIED TO PRINTED PAPER CLAIMS WHEN THE SUBMITTED CLAIMS EXCEEDS 6 LINE ITEMS ON PROFESSIONAL CLAIMS AND 23 LINE ITEMS ON INSTITUTIONAL CLAIMS. TSH CLAIM ID CONTAINS THE NUMBER ASSIGNED BY TSH; N/A INDICATES THAT AN ID WAS NOT ASSIGNED.

CLAIM ID CONTAINS THE VALUE FROM THE REF D9 SEGMENT / EA6-08 FROM THE ORIGINAL SUBMITTED CLAIM FILE; N/A INDICATES THAT A VALUE WAS NOT RECEIVED.

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SUMMARY TOTALS BY CPID

ADDL NUMBER OF SUPPLEMENTAL TOTAL CLAIM

CPID CLAIMS CLAIMS CLAIMS AMOUNT

APP

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1549CO101438.00

150920211,605.00

5510WI101750.00

CC

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TOTALS40412,793.00

## Exclusion Claims Report (EC Report)

- Frequency: Reported Received as it is generated
- This report will only document the claims that excluded during the level 3 edit process.

The only codes used will be the “E” in the D/C column, and “E” in the E/F column advising that the claim excluded at RelayHealth.

For the claims populated on the Exclusion Claims report, an error code and brief description of the error received will be documented.

The 1<sup>st</sup> 2 characters will document the Edit Code.

If that is all that is documented, that indicates that a standard edit was received.

- Example: 80 INVALID RESPONSIBLE PARTY STATE

If the 1<sup>st</sup> 2 characters are followed by an additional 4 characters, the 4 characters represent a version code.

If that is documented, it indicates that a payor specific edit was received.

- Example: 01 0001C:INVALID INSURED ID NUMBER

| EXCLUSION CLAIMS REPORT                  |           |              |       |    |            |        |   |       |  | PAGE:                                 |  |
|--|-----------|--------------|-------|----|------------|--------|---|-------|--|---------------------------------------|--|
| 1  |           |              |       |    |            |        |   |       |  |                                       |  |
| CPI652.01                                |           |              |       |    |            |        |   |       |  |                                       |  |
| PROCESSING DATE: <u>MM/DD/CCYY</u>       |           |              |       |    |            |        |   |       |  | MM/DD/CCYY                            |  |
| 09:11:08                                 |           |              |       |    |            |        |   |       |  |                                       |  |
| *****                                    |           |              |       |    |            |        |   |       |  |                                       |  |
| **                                       |           |              |       |    |            |        |   |       |  |                                       |  |
| <u>009999-ABC CLINIC</u>                 |           |              |       |    |            |        |   |       |  | CLAIM BILLING DATE: <u>MM/DD/CCYY</u> |  |
| <u>999999-ABC CLINIC, INC.</u>           |           |              |       |    |            |        |   |       |  |                                       |  |
| *****                                    |           |              |       |    |            |        |   |       |  |                                       |  |
| **                                       |           |              |       |    |            |        |   |       |  |                                       |  |
| PATIENT / CLAIM                          |           | PATIENT NAME |       |    |            | CLAIM  |   | CLAIM |  | <u>DE</u>                             |  |
| <u>S</u>                                 | ID NUMBER | LAST         | FIRST | MI | FROM DATE  | AMOUNT | C | F     |  |                                       |  |
| C  | *****     | *****        | ***** | *  | *****      | *****  | * | *     |  |                                       |  |
| **                                       |           |              |       |    |            |        |   |       |  |                                       |  |
| <u>MEDICAID</u>                          |           |              |       |    |            |        |   |       |  | CPID: <u>5510WI</u>                   |  |
| 1110987659999                            |           | SMITH        | CARL  |    | MM/DD/CCYY | 750.00 | E | E     |  |                                       |  |
| TSH CLAIM ID: <u>9999930000002999999</u> |           |              |       |    |            |        |   |       |  | CLAIM ID: <u>N/A</u>                  |  |



|   |                                |                  |                          |
|---|--------------------------------|------------------|--------------------------|
| <u>GJ MISSING OCCURRENCE CODE DATE</u>  |                                |                  |                          |
|   |                                | UB               |                          |
| <u>01 0050C:INVALID INSURED ID</u>  |                                | Z639999          | UB                       |
| TOTALS FOR CPID 5510WI:   |                                | 1                | 750.00                   |
| 0   |                                |                  |                          |
| ***   | BLUE CROSS BLUE SHIELD         | CPID: 1509       |                          |
| 14131211109999  | JONES                          | WILLIAM          | MM/DD/CCYY 11,450.00 E E |
| TSH CLAIM ID: 9999930000003999999   |                                | CLAIM ID: N/A    |                          |
| <u>ERROR 01 INVALID POLICY NUMBER</u>   |                                |                  |                          |
| TOTALS FOR CPID 1509 :  |                                | 1                | 11,450.00                |
| *****   |                                |                  |                          |
| **  |                                |                  |                          |
| CPID 1549CO:  | EXCLUDED                       | 0                | 0.00                     |
| 0   | ACCEPTED                       | 1                | 438.00                   |
| 0   |                                |                  |                          |
| CPID 1509   | EXCLUDED                       | 1                | 11,450.00                |
| 0   | ACCEPTED                       | 1                | 155.00                   |
| 0   |                                |                  |                          |
| CPID 5510WI:  | EXCLUDED                       | 1                | 750.00                   |
| 0   | ACCEPTED                       | 0                | 0.00                     |
| 0   |                                |                  |                          |
| *****   |                                |                  |                          |
| **  |                                |                  |                          |
| 999999 TOTALS:  | <u>EXCLUDED</u>                | <u>2</u>         | <u>12,200.00</u>         |
|   | <u>ACCEPTED</u>                | <u>2</u>         | <u>593.00</u>            |
|   |                                | *****            | *****                    |
| ****  |                                |                  |                          |
|   | <u>TOTAL-INPUT</u>             | <u>4</u>         | <u>12,793.00</u>         |
|   |                                | *****            | *****                    |
| **  |                                |                  |                          |
|   | <u>(A) ELECTRONIC TO PAYER</u> | <u>2 + 0 = 2</u> |                          |
|   | (E) PAPER CLAIM-MAILBOX        | 2 + 0 =          |                          |
| 2   |                                |                  |                          |
| *****   |                                |                  |                          |
| **  |                                |                  |                          |
|   | <u>TOTAL OUTPUT</u>            | <u>4 + 0 = 4</u> |                          |
| *****   |                                |                  |                          |
| **  |                                |                  |                          |
| "D/C" (7TH COLUMN) IS THE DISTRIBUTION CODE COLUMN. THIS CODE WILL INDICATE HOW THE CLAIM IS DISTRIBUTED. POSSIBLE VALUES ARE:                            |                                |                  |                          |
| <u>A = ELECTRONIC TO PAYER    C = PATIENT-DIRECT    E = PAPER CLAIM-MAILBOX</u>   |                                |                  |                          |
| <u>B = CARRIER-DIRECT    D = ELECTRONIC TO PAYER(2)    F = PAPER CLAIM-HARDCOPY</u>   |                                |                  |                          |
| "E/F" (8TH COLUMN) IS THE ERROR FLAG COLUMN. POSSIBLE VALUES ARE:   |                                |                  |                          |
| <u>E = **ERROR** FAILED EDIT WOULD NOT ALLOW CLAIM TO BE FORWARDED TO CARRIER</u>   |                                |                  |                          |
| W = **WARNING** (NOT CURRENTLY USED)  |                                |                  |                          |
| "S/C" (9TH COLUMN) IS THE SUPPLEMENTAL CLAIMS COLUMN. AN ADDITIONAL CLAIM CHARGE WILL BE APPLIED TO PRINTED PAPER CLAIMS WHEN THE SUBMITTED CLAIM EXCEEDS |                                |                  |                          |
| 6 LINE ITEMS ON PROFESSIONAL CLAIMS AND 23 LINE ITEMS ON INSTITUTIONAL CLAIMS.  |                                |                  |                          |



```

*****RECREATE***RECREATE***RECREATE***RECREATE***RECREATE*****
***
*** THE FOLLOWING CLAIMS HAVE BEEN PROCESSED FOR RESUBMISSION TO ***
*** THE PAYOR. PLEASE REVIEW THIS REPORT TO DETERMINE WHICH ***
*** CLAIMS HAVE NOT PASSED THE UPDATED MCKESSON EXCLUSIONS. ***
***
*****RECREATE***RECREATE***RECREATE***RECREATE***RECREATE*****
- CLAIMS ACKNOWLEDGMENT REPORT PAGE: 1
REC651.01 MM/DD/CCYY
PROCESSING DATE: MM/DD/CCYY 10:30:32
*****
009999-MILLBANKS CORPORATION CLAIM BILLING DATE: MM/DD/CCYY
999999-SWAY
*****
PATIENT / CLAIM PATIENT NAME CLAIM CLAIM D E S
ID NUMBER LAST FIRST MI FROM DATE AMOUNT C F C
***** * * *
MEDICARE - PART A CPID: 1506IL
309999 SKAMP MARY ROSE F 03/47/2003 47.00 F E

```

## UE Report- Resubmitted Exclusion Claims Report (UE Report)

- Report will have a box indicating "Recreate" at the top of the report. Within the box, a message will be noted indicating that the claims have been resubmitted.
- This report follows the same flow as the original Exclusion Claims report

```

*****RECREATE***RECREATE***RECREATE***RECREATE***RECREATE*****
***
*** THE FOLLOWING CLAIMS HAVE BEEN PROCESSED FOR RESUBMISSION TO ***
*** THE PAYOR. PLEASE REVIEW THIS REPORT TO DETERMINE WHICH ***
*** CLAIMS HAVE NOT PASSED THE UPDATED MCKESSON EXCLUSIONS. ***
***
*****RECREATE***RECREATE***RECREATE***RECREATE***RECREATE*****
- EXCLUSION CLAIMS REPORT PAGE: 1
REC652.01 MM/DD/CCYY
PROCESSING DATE: MM/DD/CCYY 10:30:35
*****
009999-MILLBANKS CORPORATION CLAIM BILLING DATE: MM/DD/CCYY
999999-SWAY
*****
PATIENT / CLAIM PATIENT NAME CLAIM CLAIM D E S
ID NUMBER LAST FIRST MI FROM DATE AMOUNT C F C
***** * * *
MEDICARE - PART A CPID: 1506IL
309999 SKAMP MARY ROSE F MM/DD/CCYY 47.00 F E
41 INVALID TYPE OF BILL - MUST BE 71X 731 UB
70 INVALID STATEMENT FROM DATE 20030347 UB

```

## F2 Report- Weekly and Monthly Insurance Billing Reports (F2)

- Frequency: Reports are received monthly and weekly
- The billing reports only contain claim information, and do not document anything in regards to Electronic remittance (ERA).
- Both billing reports do not provide dollar amounts, only claim totals.
- Both billing reports break down the claims submitted by the CPID (payor ID), payor name, distribution method, the number of claims sent to the specific carrier and the total claims that were transmitted.

```
PAGE:          1                                COMMON PROCESSOR                      REPORT NO:  
CPI105.01  
  
WEEKLY INSURANCE BILLING REPORT                               REPORT DATE:  
MM/DD/CCYY  
  
SYSTEM ID - C980                                              PRINT DATE:  
MM/DD/CCYY                                                  PRINT TIME:  
  
14:35:36  
  
*****      BILLING ID - 000948      *****  
  
CLINIC                                     LAST PROCESS  
OFFICE #   PROVIDER NAME                FORM #     FORM DESCRIPTION    FORM TYPE    DATE  
CLAIM COUNT  
*****  
*****  
*****  
***  
  
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PAGE:          2                                COMMON PROCESSOR                      REPORT NO:  
CPI105.01
```

|            |                   |                                 |                                   |               |              |
|------------|-------------------|---------------------------------|-----------------------------------|---------------|--------------|
| MM/DD/CCYY |                   | WEEKLY INSURANCE BILLING REPORT |                                   |               | REPORT DATE: |
| MM/DD/CCYY |                   | SYSTEM ID - C980                |                                   |               | PRINT DATE:  |
| 14:35:36   |                   | ***** BILLING ID - 000948 ***** |                                   |               | PRINT TIME:  |
| CLINIC     |                   |                                 |                                   |               | LAST PROCESS |
| OFFICE #   | PROVIDER NAME     | FORM #                          | FORM DESCRIPTION                  | FORM TYPE     | DATE         |
|            | CLAIM COUNT       |                                 |                                   |               |              |
| 099999     | FAMILY PHYSICIANS | 1420                            | - CONNECTICUT BLUE SHIELD         | EMC           | MM/DD/CCYY   |
|            | 37                | 1420                            | - CONNECTICUT BLUE SHIELD         | EMC           | MM/DD/CCYY   |
|            | 60                |                                 |                                   |               |              |
|            |                   |                                 |                                   | FORM ID TOTAL |              |
|            | 97                |                                 |                                   |               |              |
|            |                   | 2427                            | - CT BLUECARE FAM PLAN (MEDICAID) | EMC           | MM/DD/CCYY   |
|            | 1                 | 2427                            | - CT BLUECARE FAM PLAN (MEDICAID) | EMC           | MM/DD/CCYY   |
|            | 17                |                                 |                                   |               |              |
|            |                   |                                 |                                   | FORM ID TOTAL |              |
|            | 18                |                                 |                                   |               |              |
|            |                   | 3429                            | - ENVOY-UNITEDHEALTHCARE          | EMC           | MM/DD/CCYY   |
|            | 3                 | 3429                            | - ENVOY-UNITEDHEALTHCARE          | EMC           | MM/DD/CCYY   |
|            | 3                 |                                 |                                   |               |              |
|            |                   |                                 |                                   | FORM ID TOTAL |              |
|            | 6                 |                                 |                                   |               |              |
|            |                   | 4476                            | - CT WELFARE                      | EMC           | MM/DD/CCYY   |
|            | 2                 |                                 |                                   |               |              |
|            |                   |                                 |                                   | FORM ID TOTAL |              |
|            | 2                 |                                 |                                   |               |              |
|            |                   | 4483                            | - ENVOY - HEALTHNET               | EMC           | MM/DD/CCYY   |
|            | 6                 | 4483                            | - ENVOY - HEALTHNET               | EMC           | MM/DD/CCYY   |
|            | 3                 |                                 |                                   |               |              |
|            |                   |                                 |                                   | FORM ID TOTAL |              |
|            | 9                 |                                 |                                   |               |              |
|            |                   | 6400                            | - ENVOY-AETNA                     | EMC           | MM/DD/CCYY   |
|            | 9                 | 6400                            | - ENVOY-AETNA                     | EMC           | MM/DD/CCYY   |
|            | 9                 |                                 |                                   |               |              |
|            |                   |                                 |                                   | FORM ID TOTAL |              |
|            | 18                |                                 |                                   |               |              |
|            |                   | 6405                            | - ENVOY - CIGNA                   | EMC           | MM/DD/CCYY   |
|            | 11                | 6405                            | - ENVOY - CIGNA                   | EMC           | MM/DD/CCYY   |
|            | 9                 |                                 |                                   |               |              |
|            |                   |                                 |                                   | FORM ID TOTAL |              |
|            | 20                |                                 |                                   |               |              |
|            |                   | 6440                            | - ENVOY- CONNECTICARE INC.        | EMC           | MM/DD/CCYY   |
|            | 6                 | 6440                            | - ENVOY- CONNECTICARE INC.        | EMC           | MM/DD/CCYY   |
|            | 13                |                                 |                                   |               |              |
|            |                   |                                 |                                   | FORM ID TOTAL |              |
|            | 19                |                                 |                                   |               |              |
|            |                   | 6485                            | - OXFORD HEALTH PLAN              | *PP* EMC      | MM/DD/CCYY   |
|            | 7                 |                                 |                                   |               |              |
| PAGE:      | 3                 | COMMON PROCESSOR                |                                   |               | REPORT NO:   |
| CPI105.01  |                   | WEEKLY INSURANCE BILLING REPORT |                                   |               | REPORT DATE: |
| MM/DD/CCYY |                   | SYSTEM ID - C980                |                                   |               | PRINT DATE:  |
| MM/DD/CCYY |                   | ***** BILLING ID - 000948 ***** |                                   |               | PRINT TIME:  |
| 14:35:36   |                   |                                 |                                   |               |              |
| CLINIC     |                   |                                 |                                   |               | LAST PROCESS |
| OFFICE #   | PROVIDER NAME     | FORM #                          | FORM DESCRIPTION                  | FORM TYPE     | DATE         |
|            | CLAIM COUNT       |                                 |                                   |               |              |
| 099999     | FAMILY PHYSICIANS | 6485                            | - OXFORD HEALTH PLAN              | *PP* EMC      | MM/DD/CCYY   |
|            | 5                 |                                 |                                   |               |              |

Example of Monthly Billing report:



|             |                         |      |                               |              |            |
|-------------|-------------------------|------|-------------------------------|--------------|------------|
| BILLING ID  | MICHAEL SMITH MD        |      |                               |              |            |
| 000999      | SUITE # 100             |      |                               |              |            |
|             | 8120 SOUTH JOLLY STREET |      |                               |              |            |
|             | ANYTOWN CO 99999        |      |                               |              |            |
| SUBMITTER   | CPID                    |      | DISTRIBUTION                  | LAST PROCESS |            |
| NUMBER      | PROVIDER NAME           | #    | CPID DESCRIPTION              | METHOD       | DATE       |
| CLAIM COUNT |                         |      |                               |              |            |
| 070999      | MICHAEL LOTT MD         | 1361 | COMM HCFA 12/90 *CARR DIRECT* | PAYOR DIRECT | MM/DD/CCYY |
| 55          |                         | 1415 | COLORADO BC/BS                | EC           | MM/DD/CCYY |
|             | 5                       |      |                               |              |            |
|             | 1                       | 2420 | WESTERN                       | *PP* EC      | MM/DD/CCYY |
|             |                         | 3429 | METRO                         | *PP* EC      | MM/DD/CCYY |
| 184         |                         |      |                               |              |            |
|             |                         | 4415 | OVERCARE                      | *PP* EC      | MM/DD/CCYY |
| 86          |                         |      |                               |              |            |
|             |                         | 4433 | HEALTHCARE INC.               | *PP* EC      | MM/DD/CCYY |
| 43          |                         |      |                               |              |            |
|             |                         | 5402 | HAWKEYE HEALTHCARE            | *PP* EC      | MM/DD/CCYY |
| 2           |                         |      |                               |              |            |
|             |                         | 6400 | CENTRAL HEALTHCARE            | EC           | MM/DD/CCYY |
| 79          |                         |      |                               |              |            |
|             |                         | 6405 | PPO/HMO                       | *PP* EC      | MM/DD/CCYY |
| 127         |                         |      |                               |              |            |
|             |                         | 6408 | GREAT EASTERN                 | *PP* EC      | MM/DD/CCYY |
| 29          |                         |      |                               |              |            |
|             |                         | 6409 | LIFE AND HEALTH               | EC           | MM/DD/CCYY |
| 12          |                         |      |                               |              |            |
|             |                         | 6417 | ATLANTIC                      | EC           | MM/DD/CCYY |
| 3           |                         |      |                               |              |            |
|             |                         | 6422 | AMERICAN                      | EC           | MM/DD/CCYY |
| 2           |                         |      |                               |              |            |
|             |                         | 6426 | EAST COAST MUTUAL             | EC           | MM/DD/CCYY |
| 14          |                         |      |                               |              |            |
|             |                         | 6428 | SOUTHERN ACCOCIATES           | EC           | MM/DD/CCYY |
| 4           |                         |      |                               |              |            |
|             |                         | 6435 | NORHTERN MUTUAL               | EC           | MM/DD/CCYY |
| 3           |                         |      |                               |              |            |
|             |                         | 6467 | GLOBAL ASSOCIATES             | EC           | MM/DD/CCYY |
| 2           |                         |      |                               |              |            |
|             |                         | 6491 | ATTITUDE HEALH                | EC           | MM/DD/CCYY |
| 2           |                         |      |                               |              |            |

|                     |  |      |              |            |
|---------------------|--|------|--------------|------------|
| 2                   | 7481 AMERICAN MEDICAL  | *PP* | EC EXCLUSION | MM/DD/CCYY |
| 655 *               | SUBMITTER TOTAL  |      |              |            |
| 655 **              | BILLING ID TOTAL   |      |              |            |
| ***** REPORT LEGEND |  |      |              |            |
| *****               |  |      |              |            |
| *                   | CPID: CLEARINGHOUSE PAYOR ID   |      |              |            |
| *                   | *PP*: PREFERRED PAYOR CREDIT   |      |              |            |
| *                   | PAPER: PRINT IMAGE CLAIM RETURNED TO SUBMITTER   |      |              |            |
| *                   | EC: ELECTRONIC CLAIM   |      |              |            |
| *                   | PAYOR DIRECT: PAPER CLAIM SENT DIRECTLY TO PAYOR   |      |              |            |
| *                   | PATIENT DIRECT: PAPER CLAIM MAILED DIRECTLY TO PATIENT   |      |              |            |
| *                   | EC EXCLUSION: CLAIM COULD NOT BE SUBMITTED ELECTRONICALLY TO THE PAYOR; PRINT IMAGE CLAIM      |      |              |            |
|                     | RETURNED TO SUBMITTER *  |      |              |            |
| *                   | PAYOR DIR EXCL: CLAIM WAS EXCLUDED FROM PAYOR DIRECT PROCESSING; PRINT IMAGE CLAIM RETURNED TO |      |              |            |
|                     | SUBMITTER *  |      |              |            |
| *                   | PAT DIR EXCL: CLAIM WAS EXCLUDED FROM PATIENT DIRECT PROCESSING; PRINT IMAGE CLAIM RETURNED TO |      |              |            |
|                     | SUBMITTER *  |      |              |            |
| *****               |  |      |              |            |
| *****               |  |      |              |            |

## Payor Reports/Files

These consist of the SR report, SE report, and SB report.

### ***SR Report- Payor Claim Data Report (SR Report)***

- Frequency: Upon Receipt from the payer
- These reports show individual claim level activity from the payers. Again, this data is only available for certain carriers & trading partners. Many carriers will only report this information at the EOB-level rather than passing back a rejection electronically.



- The standardized payor report documents all claim level report information. RelayHealth does not produce separate reports based on that status of the claim.
- A claim status code will be documented on the report to provide the status of the claim.

The code will equal one of the following:

A: Accepted

I: Request for additional information

M: Information message

P: Pending

R: Rejected

U: Unknown – report default

Z: Zero payment claim

- In addition to the claim status code, this report will also document any payor report messages provided by the payor.
- The report will follow the format of the other standardized reports being received.

|  |                  |                      |
|--|------------------|----------------------|
| <u>CSPR31.01</u>   | PAYOR CLAIM DATA | <u>PAGE:</u>         |
| <u>1</u>   |                  |                      |
|  |                  | <u>MM/DD/CCY</u>     |
| <u>Y</u>   |                  | <u>12:12:12</u>      |
| *****<br>***   |                  |                      |
| <u>009999-HEALTH ABC BILLING</u>   |                  |                      |
| <u>999901-HEALTH ABC CLINIC</u>  |                  |                      |
| *****<br>***   |                  |                      |
| <u>IL BLUE CROSS/BLUE SHIELD REJECT REPORT</u>                                       |                  |                      |
| PAYOR PROCESS DATE: <u>MM/DD/CCYY</u> CPID: <u>1405</u> PAYOR NAME:                  |                  |                      |
| BILLING PROVIDER NAME: DR. ABC FIXALL  |                  |                      |
| BILLING PROVIDER ID: 12345678901234567890      NPI: 1234567890                       |                  |                      |
| *****<br>***   |                  |                      |
| PATIENT CONTROL #<br>FROM  | LAST NAME        | FIRST NAME    CLAIM  |
| PAYOR CLAIM STATUS<br>DATE   | POLICY #         | CLAIM AMT    /    TO |
| <u>STANDARDIZED CLAIM STATUS</u>   |                  |                      |
| *****<br>*****   |                  |                      |
| -----<br>---   |                  |                      |
| 1234567890123456789A1<br>MM/DD/CCYY  | SMITH            | LINDA                |
| REJECTED<br>MM/DD/CCYY   | POLICY 101       | \$1,333,333.33       |
| <u>R - REJECTED</u>  |                  |                      |
| * PAYOR CODE: <u>AB-89</u>   |                  |                      |
| INVALID DATA: <u>20060307</u>  |                  |                      |
| <u>PAYOR MESSAGE:</u> THIS CLAIM HAS REJECTED SINCE THE FROM AND TO DATES OF SERVICE |                  |                      |

ARE NOT THE SAME DATE. THIS IS ONLY A ONE DAY SERVICE.

\* PAYOR CODE: 25-76

INVALID DATA: 1,333,333.33

PAYOR MESSAGE: INVALID CHARGE AMOUNT.

-----

---

|                      |       |       |
|----------------------|-------|-------|
| 1234567890123456789B | JONES | LARRY |
| MM/DD/CCYY           |       |       |

|            |            |             |
|------------|------------|-------------|
| REJECTED   | POLICY 102 | \$ 2,511.00 |
| MM/DD/CCYY |            |             |

R - REJECTED

\* PAYOR CODE: 24-98

INVALID DATA: 20060307

PAYOR MESSAGE: SERVICE FROM DATE CANNOT BE GREATER THAN SERVICE TO DATE.

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---

|                       |     |      |
|-----------------------|-----|------|
| 1234567890123456789C1 | DOE | JANE |
| MM/DD/CCYY            |     |      |

|            |            |           |
|------------|------------|-----------|
| PEND       | 4545454501 | \$ 125.00 |
| MM/DD/CCYY |            |           |

P - PENDED

\* PAYOR CODE: 77-77

INVALID DATA:

PAYOR MESSAGE: REQUEST FOR ADDITIONAL INFORMATION SENT TO PROVIDER.

## SE Report- Normalized Payor Claim Rejection Report

- Frequency: Upon Receipt from the payer
- This standardized payor report will document only the claims that rejected at the payor.
- The report will follow the format of the other standardized reports being received.

CSPR31.02

PAYOR CLAIM REJECTIONS

PAGE: 1

MM/DD/CCYY

12:12:12

\*\*\*\*\*

009999-HEALTH ABC BILLING

999901-HEALTH ABC CLINIC

\*\*\*\*\*

IL BLUE CROSS/BLUE SHIELD REJECT REPORT

PAYOR PROCESS DATE: MM/DD/CCYY

CPID: 1405 ILLINOIS BC/BS

BILLING PROVIDER NAME: DR. ABC FIXALL

BILLING PROVIDER ID: 12345678901234567890

NPI: 1234567890

\*\*\*\*\*

PATIENT CONTROL #

LAST NAME

FIRST NAME

CLAIM FROM

PAYOR CLAIM STATUS

POLICY #

CLAIM AMT

/ TO DATE

STANDARDIZED CLAIM STATUS

\*\*\*\*\*

-----

1234567890123456789A1

SMITH

LINDA

MM/DD/CCYY

REJECTED

POLICY 101

\$1,333,333.33

MM/DD/CCYY

R - REJECTED

\* PAYOR CODE: AB-89

INVALID DATA: 20060307

PAYOR MESSAGE: THIS CLAIM HAS REJECTED SINCE THE FROM AND TO DATES OF SERVICE ARE NOT THE SAME DATE. THIS IS ONLY A ONE DAY SERVICE.

\* PAYOR CODE: 25-76

INVALID DATA: 1,333,333.33

PAYOR MESSAGE: INVALID CHARGE AMOUNT.

-----

1234567890123456789B

JONES

LARRY

MM/DD/CCYY

REJECTED

POLICY 102

\$ 2,511.00

MM/DD/CCYY

R - REJECTED

\* PAYOR CODE: 24-98

INVALID DATA: 20060307

PAYOR MESSAGE: SERVICE FROM DATE CANNOT BE GREATER THAN SERCICE TO DATE.

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## SB Report- Normalized Payor Report

- Frequency: Upon Receipt from the payer

- These reports show all batch level activity from the payers. They are only available for certain carriers—many carriers do not pass these back.
- This standardized payor report will document the payor batch level (provider level) information.
- The report will follow the format of the other standardized reports being received.

|  |                    |   |
|--|--------------------|---|
| <u>CSPR37.01</u><br><u>1</u>   | PAYOR BATCH TOTALS | <u>PAGE:</u><br><br><u>MM/DD/CCY</u><br><br><u>12:12:12</u> |
| <div style="display: flex; justify-content: space-between;"> <span><u>Y</u></span> <span><u>12:12:12</u></span> </div> |                    |   |
| *****<br>***   |                    |   |
| <u>999901-HEALTH ABC CLINIC</u>  |                    |   |
| <u>009999-HEALTH ABC BILLING</u>   |                    |   |
| *****<br>***   |                    |   |
| <u>IL BLUE CROSS/BLUE SHIELD REJECT REPORT</u>   |                    |   |
| PAYOR NAME: <u>ILLINOIS BC/BS</u><br><u>1405</u>   | <u>CPID:</u>       |   |
| PROVIDER NAME: BILLING PROVIDER NAME   |                    |   |
| PROVIDER ID: <u>123456789012345678901234567890</u><br><u>1234567890</u>  | NPI:               |   |
| TAX ID - SITE ID: <u>123456789 - ABC1234</u>   |                    |   |
| *****<br>***   |                    |   |
| PROCESS CLAIMS TOTAL CLAIMS ACCEPTED CLAIMS<br>REJECTED  |                    |   |
| DATE SUBMITTED CHARGE ACCEPTED CHARGE REJECTED CHARGE  |                    |   |
| *****<br>***   |                    |   |
| -----<br>---   |                    |   |
| <u>MM/DD/CCYY</u> 999,999 99999999.99- 999,999 99999999.99- 999,999<br>99999999.99-                                    |                    |   |
| PAYOR BATCH STATUS: <u>REJECTED</u>  |                    |   |

```

* MSG STATUS:      BATCH DELETED

INVALID DATA:     565941368

PAYOR MESSAGE:     M012 BILLING PROV NOT ON FILE BATCH DELETED. ENTIRE BATCH
MU
                   ST BE RESUBMITTED.

* MSG STATUS:      INFORMATIONAL

INVALID DATA:     1234567890

                   PRV-02

PAYOR MESSAGE:     M013 SUBMIT BPRV NOT ON FILE BATCH DELETED. ENTIRE BATCH
MUS
                   T BE RESUBMITTED.

-----
---
MM/DD/CCYY        99          999.99

PAYOR BATCH STATUS: ACCEPTED

-----
---
MM/DD/CCYY

PAYOR BATCH STATUS: PENDED

* MSG STATUS:      PEND

PAYOR MESSAGE:     REQUEST FOR ADDITIONAL INFORMATION SENT TO PROVIDER.

-----
---
MM/DD/CCYY        999          9999.99          999
9999.99

PAYOR BATCH STATUS: REJECT

INVALID DATA:     61000

PAYOR MESSAGE:     MSG-SS6 SUBSCRIBER ZIP INVALID >61000 N4 -03

-----
---
MM/DD/CCYY        9,999        99999.99          9,999        99999.99

-----
---

```

|      |                                  |      |
|------|----------------------------------|------|
| **** | END OF PAYOR BATCH TOTALS REPORT | **** |
|------|----------------------------------|------|